



EMPLOYMENT APPLICATION

It Takes A Village

The Village Grocer is an equal opportunity employer. All applicants and employees are considered for employment, advancement and compensation based upon their skills and performance without regard to race, sex, national origin, age, ancestry, handicap, disability, marital status or any other status under the Human Rights Legislation. Please take a moment to complete (print) all information below.

PERSONAL INFORMATION

Legal First Name:	Last Name:	Preferred Name:	Date Of Application:
Address (Number / Unit / Street):			Birth Date (DD/MM/YY) / /
City:	Province:	Postal Code:	Date available to start? (DD/MM/YY)
Priority Phone #:	Secondary Phone #:	Email Address:	
Are you legally eligible to work in Canada? <input type="checkbox"/> YES <input type="checkbox"/> NO		Are you of legal age to work in Ontario? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Do you have a drivers license? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, Class -			
Are you a student? <input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, please indicate type of school: <input type="checkbox"/> High School <input type="checkbox"/> College/University	Name of School - Grade/Year - Exp. Graduation Month/Year	
Primary transportation used to arrive at work on time for scheduled shifts: <input type="checkbox"/> Automobile (Owned, will park in designated VG lot) <input type="checkbox"/> Automobile (Family/friend drop off) <input type="checkbox"/> Public Transportation (Bus, Taxi) <input type="checkbox"/> Walk			

EMPLOYMENT INFORMATION

What type of position are you Applying for? <input type="checkbox"/> Full-Time Permanent (40 hours, 5 shifts per week, year round) <input type="checkbox"/> Part-Time Permanent (16-32 hours, 2-4 shifts per week, year round) <input type="checkbox"/> Full-Time Seasonal (40 hours, 5 shifts per week, summer/holiday seasons) <input type="checkbox"/> Part-Time Seasonal (16-32 hours, 2-4 shifts per week, summer/holiday seasons)	Please check period-of-the-day availability: <input type="checkbox"/> Morning <input type="checkbox"/> Aftern <input type="checkbox"/> Evening <input type="checkbox"/> Morning <input type="checkbox"/> Aftern <input type="checkbox"/> Evening <input type="checkbox"/> Morning <input type="checkbox"/> Aftern <input type="checkbox"/> Evening <input type="checkbox"/> Morning <input type="checkbox"/> Aftern <input type="checkbox"/> Evening
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Employment work hours generally range from approximately 6:00am to 8:30pm daily depending on the department & position. (Example - Cashiers would work around hours open to the public, bakery production staff hours are earlier in the morning to prepare products for opening). Please indicate the days/hours you are available to work below:

(*Note: Your availability is used as a hiring consideration and for schedule planning. It is expected that the availability indicated will change on an exceptional basis and be approved in advance by store management. **High School Students:** Please indicate the weekday evenings and weekend days you would be able to work regularly each week).

Day of the Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start Time							
End Time							

What department(s) do you desire to work in?

- Retail:**
- Bakery Service
 - Café Service
 - Cashier
 - Delicatessen Service
 - Home & Housewares
 - Floral Service
 - Grocery Clerk
 - Meat & Seafood
 - Produce Clerk
 - Pizza Counter
- Production (Note that experience and formal training may be required for production positions) :**
- Kitchen Line Cook
 - Kitchen Chef
 - Kitchen Assistant
 - Sushi Chef
 - Dishwasher
 - Head Baker
 - Baker Assistant
 - Cake Decorator
 - Butcher
 - Meat Cutter
 - Catering (server)
 - Truck Driver
 - Janitor/Maintenance
 - Pizza Chef
 - Deli Prep (Nights)
- Office & Administration**
- Administrative Assistant
 - Human Resources
 - Accounting & Payroll
 - Marketing & Media
 - Management

EMPLOYMENT HISTORY

Please list any positions you have held beginning with the most recent. Please complete this section even if you are attaching a resume.

1) Company Name / Location:	Position Held:
Dates Employed: Start (MM/YY) / End (MM/YY) /	Managers Name:
Reason for Leaving:	May we contact this employer? Please provide phone contact . <input type="checkbox"/> YES <input type="checkbox"/> NO Phone # - -

2) Company Name / Location:	Position Held:
Dates Employed: Start (MM/YY) / End (MM/YY) /	Managers Name:
Reason for Leaving:	May we contact this employer? Please provide phone contact . <input type="checkbox"/> YES <input type="checkbox"/> NO Phone # - -

3) Company Name / Location:	Position Held:
Dates Employed: Start (MM/YY) / End (MM/YY) /	Managers Name:
Reason for Leaving:	May we contact this employer? Please provide phone contact . <input type="checkbox"/> YES <input type="checkbox"/> NO Phone # - -

REFERENCES

Please provide two (2) references other than the contacts listed in the employment history section above.

1) Name	Occupation:
Home Ph: Work Ph:	Relationship:
3) Name	Occupation:
Home Ph: Work Ph:	Relationship:

FOOD ALLEGENS

Do you have any medical issues which will effect your ability to work? YES NO

If yes, please specify:

Please check any medical food allergens you have:

- Peanuts Tree Nuts Sesame Seeds Milk Eggs Soy
 Fish Shellfish or Crustaceans Mustard Wheat Sulphites Other _____

DECLARARTION

I hereby certify that the information provided on this application (front & back) and on my resume (please attach), is complete, accurate, and true in all aspects. I understand that my misrepresentation or omission of facts may result in the rejection of this application, or if hired, discipline up to and including termination. I further understand that this application is not a contract and does not create an employment relationship.

Applicant Signature	Date (DD/MM/YY)
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